

BASH Family Reunion Executive Board Meeting Minutes

Sunday, Nov 19, 2023, 3:00pm

Meeting Attendees: Shawn Allen, Sandy Allen, Calvin Brown, Perlie Davis, Deetra Poindexter

1. Call to Order/Opening Prayer

The meeting was officially called to order at 3:14pm by President Calvin Brown. The opening prayer was offered by Deetra Poindexter.

2. Approval of Minutes:

Deetra offered a motion to approve the Executive Board Meeting Minutes from Sep 17, 2023. The motion was seconded by Calvin. Motion carried and the minutes were approved.

3. Action Items Update

Secretary Perlie Davis reviewed the Action Items list with the group. Most items had no changes. However, specific items garnered discussion.

- Calvin volunteered to take on the Sponsorship committee and solicit donations from local businesses.
- Deetra discussed how we could set up a bank account with Bank of America based on her research. The account would be not-for-profit but not 501c3. Deetra will forward to the board the information she received from the bank.

4. Update on 2024 Family Reunion

No new updates. Perlie stated that we should remind family members to register early.

5. Committee Reports

- Website – Deetra Poindexter
 - Working on some behind-the-scenes projects including building an online registration form to capture information into a spreadsheet.
 - Requesting pictures of board members for the website. Pictures should be business casual, one standing, and one sitting.
 - Display t-shirt design on website when completed.
 - Include photos from past reunions. Requested board members to forward any photos they might have.

- Requested an open letter from the President to the family reunion membership. Deetra will forward talking points to Calvin to help with drafting the letter.
- Requested that Shawn start doing video recordings of family members sharing stories to be included in a video montage for the website. Certain things, including this video, would only be accessible by login and password.
- Bylaws – Deetra Poindexter
 - Perlie shared that she completed review and edits to the original draft forwarded by Deetra. Deetra will review and forward to the board for their review. The goal is to discuss at the next executive board meeting.
- Family History – Shawn Allen
 - Discussed scanning pictures of family members who have passed away.
 - Discussed creating an interactive online family tree that will allow users to click on a family member's photo and drill down on their family information. Deetra commented that a project of this magnitude may require an upgrade to our current website plan.
 - Shawn discussed the need to have some portion of the reunion registration cost go towards web hosting fees.
 - Shared that he is continuing to work with Charles Jackson, Jr. on the family history projects.

6. Agenda Planning for Jan Quarterly Meeting

Perlie requested that board members begin thinking of items for the January quarterly family reunion business meeting.

7. Announcements/Closing Prayer/Adjournment

Calvin acknowledged the good work of the team which resulted in a good and informative meeting. Calvin offered the closing prayer and adjourned the meeting.