

BASH Family Reunion Executive Board Meeting Minutes

Sunday, September 18, 2022, 3:00pm

Meeting Attendees: Keith Allen, Perlie Davis, Robert Newton, Deetra Poindexter

1. Call to Order/Opening Prayer
 - a. Secretary, Perlie Davis, called the meeting at 3:09pm.
 - b. Deetra Poindexter offered the opening prayer.

2. Minutes of Last Meeting
 - a. Minutes from the last meeting were acknowledged but not approved due to lack of quorum of official board members at that time. There were no corrections.

3. Review Action Items List
 - a. Secretary Perlie reviewed the current Action Items list and noted updates since last meeting:
 - Website is in progress; Deetra to give update
 - Meeting Survey is complete. Google Form survey was sent via email and posted to the Facebook group on 8/29
 - BASH email address complete; Keith gave access to the Secretary

4. Review Google Form Survey Results
 - a. Only seven people responded to the survey. Perlie reviewed the results.
 - b. We did have two people say they would not attend on a Sunday. One person is the 2024 reunion host.

5. Quarterly Meeting Schedule
 - a. Although there were two people who stated they would not attend on a Sunday, the board agreed that Sunday was the better day and set the meeting for October 16th, 2022.
 - b. There was discussion about getting the word out to family members with personal contact in addition to the traditional means. Deetra offered to use her Punchbowl account to send reminders to family members as meetings approach. She will reach out to Helen Allen to obtain the list of registrants and their contact information for the last reunion. This will be consolidated with the list currently managed by the secretary.
 - c. Keith Allen joined the meeting later and the vote was put back on the floor at that time. The board agreed to keep the October 16th date.

- d. Those present recommended we schedule family meetings on the 3rd Sunday of Oct, Jan, Apr, and Jul. There was further discussion when Keith joined about having a brief follow-up meeting immediately following the family meeting if there was a need to discuss details or decisions from the family meeting itself.

6. Valdosta Reunion Financial Report Update

- a. Perlie shared the final report from Helen Allen. It showed a deficit of \$243.48. The funds collected from the Sunday church service were applied to this deficit, leaving a balance of \$116.52.
- b. Deetra reported that Helen forwarded the funds to her via CashApp so that she was no longer the keeper of the funds. Deetra requested to forward the money to a board member. Perlie volunteered and the group agreed. Deetra will forward the funds via CashApp and Perlie will hold the funds until a decision is made about what to do with them. It will be put to a vote during the October meeting.

7. Website Update

- a. Deetra presented the work she has done on the website, walking through each of the menu tabs. She explained that the color scheme could be changed if desired and other menu options could be added as needed.
- b. Perlie questioned the gallery and use of family photos without permission. The board discussed two options: have family members sign a release form as part of registration or put photos and other sensitive information behind a login and password. Only members with an account would have access.
- c. Perlie brought up, for the record, that funds are not currently available to cover the costs expended, which Deetra explained were \$195. That cost covered the annual web hosting and domain registration.
- d. Deetra acknowledged this and shared that she made the purchases out of her commitment to the family and if the money was not approved or found, she would be okay with covering the expenses herself. Perlie acknowledged that the real question is where the funds will come from, not whether the family would approve it.
- e. Keith acknowledged that he has also paid the expense for Ancestry.com out of his own pocket because of his commitment as well.

8. Other Issues

a. Budget/Treasury

- As a result of the discussion on expenses covered out-of-pocket, Perlie recommended that we need a budget and that it should include all expenses needed to support the reunion, including any expenses family members are currently fronting.
- The group discussed the need for a treasurer but emphasized that this person should have the necessary qualifications.
- Parliamentarian, Robert Newton, Jr., further clarified that we need a vote to install a new treasurer.
- It was noted that Helen Allen handled treasury responsibilities for the Georgia Area during the last reunion, but she would not be a candidate as she has declared that she is complete in her leadership role. It was suggested that she could step into an Advisory role, filling the void left after the loss of Lois Jackson.
- We discussed notifying family members prior to the family meeting of the vacant board positions and include descriptions. Those with an interest to serve can make their intentions known. The board agreed it would be better to fill these vacancies during a quarterly family meeting rather than waiting for the 2024 reunion business meeting.

b. Business Meeting Agenda

- The board agreed that Secretary Perlie would draft an agenda for the October business meeting. She will review with the President and then forward to the remaining board members for review, discussion, and final approval.
- The board will need to be prepared with how this meeting will be managed and what will be covered.

9. Closing Prayer/Adjournment

- a. Deetra offered the closing prayer.
- b. Perlie adjourned the meeting at 4:26pm.