

BASH Family Reunion Executive Board Meeting Minutes

Sunday, July 17th, 3:00pm

1. Call to Order/Opening Prayer

- a. Meeting called to order with opening prayer at 3:23pm by President Calvin Brown. The following members were in attendance: *Keith Allen, Calvin Brown, Perlle Davis, Robert Newton, Jr.*

2. Reflections on 2022 Reunion and Update on 2024 Reunion

- a. Calvin acknowledged how well the 2022 reunion went despite the rain that hampered some of the outdoor activities.
- b. He also addressed the breakdown with the meeting space for the business meeting. A contract had not been secured, only a promise from the hotel.
- c. Calvin also shared that Jane Tolliver, the host for the 2024 reunion, reported that Club Med in Port Saint Lucie, Florida will not be an option due to change in ownership and direction. It will not be a family friendly venue anymore.
- d. We discussed the need to request a vote during the 1st quarterly meeting to expand the locations beyond just Port St. Lucie and Miami/Dade.

3. Review of Project Initiatives from Business Meeting

- a. A general discussion was had about the various projects.
- b. Secretary Perlle Davis put together a spreadsheet to track action items. She will give view-only access to board members and update the spreadsheet based on discussion. Board members can communicate via email between executive board meetings. Perlle will be solely responsible for making changes to the spreadsheet.
- c. Projects/Initiatives declared at Family Reunion Business Meeting on July 9, 2022 are as follows:
 - Establish new bylaws and articles
 - Determine what constitutes a quorum (include in bylaws)
 - Research requirements for incorporating as a 501c3
 - Website development
 - Sponsorship options

- Treasury/Bank Account
- Collecting family data/history
- Schedule quarterly family business meetings (virtual)

4. Other Meeting Details

- a. Keith will give Perlie access to the BASH Gmail account he set up previously. Formal communication to the family will be sent from that email address.
- b. The board decided that the quarterly schedule for family meetings will fall in the following months: Oct, Jan, Apr, Jul. The 1st meeting will be 3 months following the reunion.
- c. Perlie will put together some polling questions which the board will hash out via email. These questions will be used to create a Google survey to gather input from the family about preferred meeting dates/times. The quarterly schedule will be put to a vote at the 1st family meeting in October. The board will set that 1st date.
- d. Calvin will establish a draft meeting guidelines document to be reviewed at the next executive meeting.
- e. We will schedule a practice meeting prior to the 1st family meeting in October. This will allow those with less familiarity with Zoom practice using it so they will be ready for the October meeting. That meeting will be scheduled for some time in September.
- f. The board discussed the monies collected during the church service on the July 10th. It was announced at the service that the money was going to be used as seed money for the website. Keith shared that there was push back at the decision being made without a vote. The Georgia host would have preferred the money be used for any expenses that were in the red. The board discussed the need for transparency around financial reports and that hosts should be prepared to give reports at the reunion business meeting. This should be included in the bylaws. A process needs to be defined in the bylaws for how money from the church collection will be designated. A vote will be put forth at the October meeting to decide what happens to the funds collected on July 10th.
- g. A general discussion about treasury and banking was had. Transparency is a must and should be built into whatever structure we define.
- h. Robert suggested that communications go through the area chairs. Perlie clarified that we could continue to use email and Facebook for communications but we do need to make sure we are clearly

communicating to Area Chairs and that they are engaged and participating in the quarterly family meetings.

- i. Keith shared that he did some preliminary research on setting up a website. He discussed the need to establish/purchase a domain name and set up a web hosting account with a company we choose. He will give a more detailed report at the next executive meeting.
- j. Calvin suggested that the Board meet monthly on the 3rd Sunday at 3pm. The board agreed. The next meeting will be Sunday, August 21st at 3pm. Perlie will send out the meeting invite.
- k. Perlie will add Robert Newton, our newest officer, to the GroupMe chat.

5. Closing Prayer/Adjournment

- a. Calvin offered a closing prayer and adjourned the meeting at 4:48pm.