# BASH Family Reunion Executive Board Meeting Minutes

Sunday, November 20, 2022, 3:00pm

Meeting Attendees: Keith Allen, Calvin Brown, Gloria Butler, Perlie Davis, Robert Newton, Jr.

1. Call to Order/Opening Prayer
   1. President Calvin Brown called the meeting to order with a prayer at 3:08pm.
2. Approve Minutes of Last Executive Board Meetings
   1. The minutes from the August 21st meeting were not approved in September. Calvin Brown motioned to approve the August 21st minutes. Motion was seconded by Gloria Butler. Motion approved.
   2. Calvin Brown motioned to approve the September 18th minutes. Motion was seconded by Robert Newton, Jr. Motion approved.
3. Highlights from Quarterly Board Meeting – Oct 16, 2022
   1. Perlie reviewed the highlights from the quarterly meeting which were also posted on the Facebook page and emailed to the contact list.
4. Review Google Form Volunteer Survey
   1. Perlie reviewed the draft survey which was emailed to the board prior to the meeting. The survey asks for interests in the Youth/Young Adult Liaison position. The board discussed specifics about this role.
   2. There would be 2 age groups: Youth, ages 12-17; Young Adult, ages 18-35.
   3. Robert suggested having focus groups of these age groups during the reunion. The Youth group would have an adult present. This would be a forum for young people in these groups to engage and give feedback.
   4. Robert recommended we bullet list some of the responsibilities of this role to be communicated to those who might be interested. The following points were made.
      1. Attend all meetings: Executive Board Meetings, Quarterly Family Meetings, Reunion Family Meetings
      2. Lead the Focus group meeting during the reunion
      3. Engage with youth and young adults
      4. Communicate with Area Host/Committee to help plan activities of interest to youth and young adults
   5. Perlie will draft a list of responsibilities to send to the board for review and comments. Once agreed on, the list will be included in the survey.
   6. Any persons interested in the Liaison position would be reviewed by the board at the December Executive Board Meeting. A Liaison would be appointed by the board or by the President at that time. That person should expect to attend the January quarterly meeting.
5. Website Update
   1. No update at this time.
6. Agenda Planning for January Quarterly Meeting
   1. Calvin suggested we include an icebreaker type of activity to engage family members and learn about interesting family facts.
   2. Perlie recommended using the Kahoot! application to create a family quiz game that works in an online format. The board agreed to take this on. Perlie and Calvin will collaborate to set up the quiz in a Kahoot! account.
7. Reunion Treasury Discussion
   1. Our new treasurer, Gloria Butler, addressed the board. She suggested that the bylaws need to specify the purpose of having a treasurer. What would the money be used for? Would it cover shortfalls, scholarships, or other.
   2. She also suggested taking some fixed dollar amount off the top of the registration fee to allocate to the treasury.
   3. Perlie noted what was discussed at the August meeting:

*Deetra recommended we have one treasurer from Florida and one from Georgia to have the interests of both overall areas represented. After further discussion, the amended suggestion was to have a “Finance Officer” on the board and a “Financial Advisory Committee” consisting of the 2 Area Treasurers and the Finance Officer. All monies would go into one account. Signors would include everyone on the Financial Advisory Committee.*

* 1. The bylaws would have to address these items that were discussed.

1. Closing Prayer/Adjournment
   1. Calvin offered a closing prayer and the meeting was adjourned at 4:00pm.